

# MUI Reporting - Quick Reference Guide

MUIs need filed regardless of where the incident occurs or who the individual is with:

MUI Category	Description	Reporting
Accidental or suspicious death	Death of an individual resulting from an accident or suspicious circumstance	<b>Requires 4 hour notification</b> ; law enforcement notification; written MUI report due before 3 pm next business day
Attempted suicide	A physical attempt <b>that results in ER treatment, inpatient observation or hospital admission</b>	Written MUI report due before 3 pm next business day
Non-suspicious or natural deaths	Death of an individual from natural causes, without any suspicious circumstances	Written MUI report due before 3 pm next business day
Exploitation	Unlawful or improper act of using an individual or an individual's resources for monetary or personal benefit, profit or gain	<b>Requires 4 hour notification</b> ; law enforcement notification; written MUI report due before 3 pm next business day
Failure to report	A person who is required to report per the Ohio Revised Code <b>unreasonably</b> failed to report abuse, neglect, misappropriation or exploitation that knew or should have known an incident occurred <b>and failure to report would result in a substantial risk of harm to the individual.</b>	Law enforcement notification; written MUI report due before 3 pm next business day
Law enforcement	Any incident that results in an individual served being arrested, charged, or incarcerated; incidents of individuals being tased by law enforcement should also be reported	Written MUI report due before 3 pm next business day
Misappropriation	<b>With intent</b> to deprive, defraud, or otherwise obtain real or personal property of an individual	<b>Requires 4 hour notification</b> ; law enforcement notification; written MUI report due before 3 pm next business day
Missing individuals	An incident that is not considered neglect and an individual's whereabouts, <b>after immediate measures are taken</b> , are unknown and the individual is believed to be at <b>imminent risk of harm to self or others</b>	Written MUI report due before 3 pm next business day
Neglect	When a duty to do so, failing to provide treatment, care, goods, supervision or services necessary to maintain the health or welfare and <b>harm is more likely than not to occur as a result</b>	<b>Requires 4 hour notification</b> ; law enforcement notification; written MUI report due before 3 pm next business day
Peer to Peer Exploitation	Unlawful or improper act of using an individual or an individual's resources for monetary or personal benefit, profit, or gain	<b>Requires 4 hour notification</b> ; law enforcement notification; written MUI report due before 3 pm next business day
Peer to Peer Physical	Physical act that occurs when an individual is <b>targeting</b> another individual such that the act is not accidental or random <b>and</b> the act results in an injury that is <b>treated by a physician, physician assistant, or nurse practitioner.</b> Allegations of one <b>individual choking another or any head or neck injuries</b> (bloody nose, bloody lip, a black eye, or other injury to the eye) shall be considered an MUI. Minor injuries such as scratches or reddened areas not involving the head or neck <b>shall be considered UIR.</b>	<b>Requires 4 hour notification</b> ; law enforcement notification; written MUI report due before 3 pm next business day

Peer to Peer Sexual	Sexual conduct and/or contact between two individuals served for the purposes of sexual gratification <b>without</b> the consent of the other individual	<b>Requires 4 hour notification</b> ; law enforcement notification; written MUI report due before 3 pm next business day
Peer to Peer Theft	Intentional theft of another individual's money or property. <b>Must be \$20+</b> or property of significant value	<b>Requires 4 hour notification</b> ; law enforcement notification; written MUI report due before 3 pm next business day
Peer to Peer Verbal	One individual served uses words, gestures, or other communicative means to purposefully threaten, coerce, or intimidate the other individual served when <b>there is the opportunity and ability</b> to carry out the threat	<b>Requires 4 hour notification</b> ; law enforcement notification; written MUI report due before 3 pm next business day
Physical Abuse	Physical force that <b>reasonably can be expected to result in harm</b> ; does not have to actually result in harm	<b>Requires 4 hour notification</b> ; law enforcement notification; written MUI report due before 3 pm next business day
Sexual Abuse	Unlawful sexual conduct or contact with an individual served, including public indecency, importuning, and voyeurism	<b>Requires 4 hour notification</b> ; law enforcement notification; written MUI report due before 3 pm next business day
Verbal Abuse	Use of words, gestures, or other communicative means (ex. texts, emails, etc.) to threaten, coerce, intimidate, harass, or humiliate an individual	<b>Requires 4 hour notification</b> ; law enforcement notification; written MUI report due before 3 pm next business day
Prohibited Sexual Relations	County Board employee or provider staff engaging in consensual sexual conduct or contact with an individual served who is not their spouse	Written MUI report due before 3 pm next business day
Media inquiry	Media contacts you regarding MUI	Requires immediate <b>4 hour notification</b>

**MUIs that only need filed when incident occurs while with a certified DD provider:**

Medical emergency	Incident where emergency intervention is required to save an individual's life	Written MUI report due before 3 pm next business day
Rights code violation	Any violation of an individual's rights stated in Ohio Revised Code that <b>creates a likely risk of harm</b> to the health or welfare of the individual	Written MUI report due before 3 pm next business day
Significant injury	An injury of known or unknown cause that is not considered abuse or neglect and that <b>results in concussion, broken bone, dislocation, second or third degree burns or that requires immobilization, casting or five or more sutures</b>	Written MUI report due before 3 pm next business day
Unapproved behavior support	Use of an aversive strategy or intervention prohibited by the Ohio Administrative Code or an aversive strategy without being part of an approved plan	Written MUI report due before 3 pm next business day
Unscheduled hospitalization	Any hospital admission that is not planned, unless admission is due to a pre-existing condition which is clearly specified in the ISP	Written MUI report due before 3 pm next business day

**Important Numbers: MUI Hotline - 330-634-8684, Law Enforcement Notificaiton - 330-634-8823, After Hours Emergency Number 1-877-271-6733**

**Before reporting implement immediate actions to protect individual's health & welfare. Written reports can be submitted to [MUIReports@summitdd.org](mailto:MUIReports@summitdd.org) or fax to 330-634-8553. Be sure to include the 5 W's in all reports - Who, What, When, Where, & Why**