

MAIS Notations

Medication

Administration

Information

System database

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Medication/Treatment Errors

OAC 5123-6-01 Definitions of terms used in Chapter 5123-6 of the Ohio Administrative Code

- (Z)(1) Wrong prescribed medication/treatment administered or performed
- (2) Medication/treatment administered or performed at the wrong time
- (3) Medication/treatment administered or performed by a route not prescribed or in the case of over-the-counter medication, not as indicated by the manufacturer
- (4) Incorrect dose or amount of medication/treatment administered or performed

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Medication/Treatment Errors continued

- (5) Expired medication/treatment administered or performed
- (6) Contaminated medication/treatment administered or performed
- (7) Improperly stored medication/treatment administered or performed
- (8) Medication/treatment, other than over-the-counter medication authorized in ORC 5123.42, administered or performed without corresponding order from a licensed health professional authorized to prescribe drugs

Medication/Treatment Errors continued

- (9) Not performing or administering a prescribed medication/treatment during the prescribed time, including but not limited to, failure to ensure the medication/treatment equipment, or supplies needed to administer or perform the medication/treatment are available at the prescribed time or declination of a prescribed medication/treatment by an individual
- (10) Not documenting a medication/treatment that was administered or performed

Medication/Treatment Errors continued

- (11) Administration or performance of prescribed medication/treatment by DDP without certification or whose certification has expired
- (12) Administration of over-the-counter medication authorized in accordance with ORC 5123.42 by DDP without required training
- (13) Administration or performance of medication/treatment without nursing delegation when nursing delegation is required



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OAC 5123-6-03 Authorization of developmental disabilities personnel to perform health-related activities and administer prescribed medication

- (F)(6) If the employer of developmental disabilities personnel believes or is notified by the county board, the department, a delegating nurse, or the quality assessment registered nurse that developmental disabilities personnel have not safely performed or will not safely perform health-related activities, or have not safely administered or will not safely administer prescribed medication, the employer will:
- (a) Prohibit the action from commencing or continuing;
 - (b) Immediately make other staffing arrangements so that performance of health-related activities or administration of prescribed medication are completed as prescribed, including compliance with the requirements of this chapter;
 - (c) If applicable, immediately notify the county board via the major unusual incident reporting system pursuant to rule 5123-17-02 of the Administrative Code; if applicable, the county board will notify the quality assessment registered nurse; and
 - (d) If applicable, immediately notify the delegating nurse.
 - (e) Enter a notation in the certification record of the developmental disabilities personnel in the medication administration information system database described in rule 5123-6-07 of the Administrative Code.



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OAC 5123-6-07 General provisions and compliance for performance of health-related activities and administration of prescribed medication

- (D) Requirements for developmental disabilities personnel to report medication/treatment errors
 - Any medication/treatment error ... that results in physical harm to the individual will immediately be reported to an appropriate health care professional.
 - ... will be reported in accordance with rule 5123-17-02 ... when the medication/treatment error meets the definition of major unusual incident or unusual incident.
 - All medication/treatment errors will be documented in an unusual incident report

OAC 5123-6-07 General provisions and compliance for performance of health-related activities and administration of prescribed medication

- (F) Prohibition on performance of health-related activities and administration of prescribed medications by DDP
 - If an employer of a DDP believes or is notified by the county board, the department, a delegating nurse, or the QARN that DDP have not or will not safely perform health-related activities or administer prescribed medication, the employer will prohibit the action from continuing or commencing. DDP will not engage in the action or actions subject to an employer's prohibition.

OAC 5123-6-07 General provisions and compliance for performance of health-related activities and administration of prescribed medication

- ▶ When the employer prohibits the action from continuing or commencing, the employer will notify
 - DDP
 - Department by notation in MAIS
 - County Board
 - Delegating nurse
- ▶ The employer will ensure corrective action is taken
- ▶ The employer will notify the department, CB and delegating nurse of corrective action and end of prohibition

Entry of Medication Errors in MAIS via Notations

- ▶ Notification to DODD of medication errors via documentation of a notation in MAIS on the record of the certified developmental disabilities personnel responsible for the error. WHY?
 - Health of safety of people we support
 - Identify patterns
 - Track DDP even when change employers
 - Multiple notations trigger DODD review prior to renewal of certification

Entry of Medication Errors in MAIS via Notations

- Entered by RNT or person with secretarial access and association with RNT
- The notation needs to include the following information:
 - Type of error
 - Determination of the cause and contributing factors
 - Prevention plan
 - Training/retraining
 - Corrective action
- If the medication error is not directly attributable to the certified personnel's action/inaction, no notation is needed in MAIS

Med pass deferral vs. Revocation

- **Med pass deferral** results in 2 notations – when deferral started and when lifted
 - **Temporary withdrawal** of MA duties
- Notations remain active for 18 months (rolling 18 months)
- Notation date, category and who made the entry is visible to non-state users
- 4 or more notations trigger DODD review of the certification when the certification is up for renewal
- Used to establish pattern and evidence for **revocation** of certification, if ultimately necessary
 - Revocation can be **permanent removal** of current and future certifications by DODD

Notations

Notation Date	Notation Type	Person entering notation	Title	Date Of Occurrence	Notation Reason	Unflagged date
2/22/2024	Select Reason Select Reason QA Review	Admin	Admin			<input type="checkbox"/>

Notation Type	Notation Reason	Person Entering Notation	Person Title	Notation Date	Occurrence Date	Unflagged Date
Other	UI	Secretary	Secretary	08/07/2023	07/15/2023	
Other	UI	Secretary	Secretary	08/07/2023	07/15/2023	

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Notations

Notation : You have three or more notations

Notation Page [Go Back To Update Existing](#)

[Add new Notation](#)

Notation Type	Notation Reason	Person Entering Notation	Person Title	Notation Date	Occurrence Date	Unflagged Date
Other	UI	Secretary	Secretary	08/07/2023	07/15/2023	
Other	UI	Secretary	Secretary	08/07/2023	07/15/2023	
DODD_Review	DODD	Admin	Admin	02/21/2024	02/21/2024	
Other	UI	Secretary	Secretary	10/26/2023	09/18/2023	
Other	UI	Secretary	Secretary	10/25/2023	08/06/2023	

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Revocation ORC 5123.452

A) If good cause exists as specified in division (B) of this section and determined in accordance with procedures established in rules adopted under section 5123.46 of the Revised Code, the director of developmental disabilities may issue an adjudication order requiring that one of the following actions be taken against a person seeking or holding a certificate issued under section 5123.45 of the Revised Code:

(B) The following constitute good cause for taking action under division (A) of this section against a certificate holder



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Revocation ORC 5123.452

(1) The certificate holder violates sections 5123.41 to 5123.45 of the Revised Code or rules adopted under those sections;

(2) Confirmed abuse or neglect;

(3) The certificate holder has been convicted of or pleaded guilty to a disqualifying offense, as defined in section 5123.081 of the Revised Code;

(4) Misfeasance;

(5) Malfeasance;

(6) Nonfeasance;

(8) Other conduct the director determines is or would be injurious to



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Revocation Process

- Notify Vicki Jenkins
- Vicki drafts intent to revoke letter
 - Sent via certified mail or R-Mail
 - If unable to be delivered, must be posted publicly
- Person has 30 days to appeal from date of mailing
- If no appeal, revocation is processed
- Cannot revoke an expired certification