

Medications & Administration

Self-Administration Assessments

1. Only needed if the individual is not able to safely administer his/her medications (prescribed or over the counter) and/or treatments/health-related activities.
2. Completed by a person familiar to the individual and/or SSA.
3. An assessment should be completed in each environment where the individual receives medication, treatment, or health-related activities.
4. Family members who live with an individual and are providing Ohio Shared Living are authorized to administer medication as a family member and DO NOT need to have Medication Administration Certification or nurse delegation.
5. When a family member DOES NOT LIVE with the individual, is a paid provider, and works for an agency, that family member MUST have Medication Administration certification.
6. A family member who DOES NOT LIVE with an individual, is a paid provider, and is an Independent Provider must have Medication Administration Certification and nurse delegation as applicable to provide medications or treatments, if not provided through Family Delegation (see below).
7. When medication administration is part of the waiver service received by the individual, in any situation the back-up providers must be properly certified.
8. Individuals under 18 years do not have an inherent right to self-administer so the assessment is not needed. The team can use it for planning/education. The team may also allow self-administration.

Certification Requirements

1. **Category 1** - administer oral, topical, and inhaled medications, as well as 13 health-related activities.
2. **Category 2** - administer medications through a G/J tube. Requires nursing delegation. Must have Category 1 certification as well.
3. **Category 3** - administer insulin and injectable treatments for metabolic glycemc disorders. Requires nursing delegation. Must have Category 1 certification as well.

Nursing Delegation

Delegation occurs after certification. A nurse will come to the setting, assess the person served, train staff individually, and be available for any questions or concerns.

What Do the Assessment Results Mean?

1. **Able to “Self-Administer” Without Assistance** – Can complete all steps of the assessment independently without prompts. No Medication Administration Record (MAR) Needed – No certification needed by provider.
2. **Able to Self-Administer” with Assistance** – Can complete steps 1-6 on the assessment but needs one of the following:
 - a. Time reminders,
 - b. Removing medication from storage area, giving it to the individual, and physically opening the container if needed, or at the individual’s direction, removing oral or topical medication from the container and assisting the individual take or apply the medication. If the individual is physically unable to place the dose of medication in his/her mouth or topically apply to skin, assisting the individual to do so.

No MAR is needed but should include “assistance with self-administering of medication” to your service documentation list – No certification needed by provider.

3. **Unable to “self-administer with or without assistance** – Identify the steps the individual can do, and a properly licensed or certified and authorized person completes the other steps OR a properly licensed or certified and authorized person completes all steps. MAR is required. Certification needed by provider.

What Do I Need on the Medication/Treatment Administration Record (MAR)?

1. Name of individual served
2. All allergies of individual served
3. Day, month, and year of documentation
4. Name of drug or treatment
5. Complete dosage and frequency of prescribed medication
6. Route of prescribed medication administration
7. Scheduled/prescribed time or intervals for administration
8. Any special instructions regarding each medication administration or treatment as provided by the pharmacy, physician, or prescriber
9. Parameters provided by the physician or licensed health professional for ordered health related activities.
10. Means of identifying signatures and initials

Stand – Alone Trainings - VNS, EPI, OTC Topical Stand-Alone DODD Approved Training

1. Stand-alone training that does not include or is related to medication administration certifications.
2. Can only be performed with DODD annual training.
3. Three treatments or actions include:



- a. Use of an epinephrine auto injector for allergic reactions. Sometimes provided in first aid.
- b. Use of a vagus nerve stimulation (VNS) magnet for seizures.
- c. Use of over-the-counter topical medications for cleansing, comfort, and protection of intact skin (including hair, nails, teeth, and oral surfaces this includes sunscreen).

Family Delegation (for Independent Providers only)

1. Family delegation can be implemented when an individual lives with their immediate family.
2. Under family delegation the training and supervision of the independent provider rests with the family and the independent provider does not have to have Medication Administration Certification
3. A family member who DOES NOT LIVE with an individual, is a paid provider, and is an Independent Provider may receive delegation from the family who does live with the individual.
4. Family members living with an individual DO NOT have authority under the family delegation law to delegate medication administration responsibilities to AGENCY STAFF WHO DO NOT LIVE WITH THE INDIVIDUAL, whether that staff person is related to the individual or not.
5. A Family Delegation form must be completed by the family/team and identified in the ISP that this is the method of medication administration. The form must be thorough in its explanation of what the provider is responsible for. It is updated as the individual's needs change (new meds, new treatments, etc.)

